

# EDWARD MESSINA

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## CAREER OBJECTIVE

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To pursue a career in the rapidly growing Information Technology sector, with particular preference for Risk Assessment and to utilise my strong initiative and inter-personal skills.

## EDUCATION

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### University

2007-Present

**Bachelor of Computing(Network Design and Security)**  
Swinburne University of Technology

### School

2004-2006

**Advanced Level (A-Levels)**

Richard Challoner School

**Subjects:** English Language, Advanced Mathematics(Mechanics, Statistics and Core), Information Communication and Technology and Sociology

**Achievements:**

- Silver Certificate in Maths Challenge
- Social Event Organiser in year 13
- Vice Captain of school rugby team

## EMPLOYMENT

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### IT Related

2006-  
(2 Weeks)

#### Work Experience

Interesource Web Design

#### Responsibilities:

- Prepared and carried out all aspects of the daily backups
- Maintained servers owned by the company
- Installed, patched and tested a internet telephony system
- Observed a Risk Management meeting and presented a summary to the IT Manager.

2006-  
(1 Week)

#### Work Experience

Global Reach

#### Responsibilities:

- Serviced laptops including:
  - Installation of operating system
  - Updates to software drivers
  - Firewall and Anti-Virus installations
  - Tested and provided technical support
- Protection of company data when recycling old computers

### Customer Focus

2007-Present

#### Sales Assistant

Coles Group

#### Duties:

- Providing customer service and product information
- Monitoring and implementation of product displays
- Working diligently on tasks whilst unsupervised

2005-2006  
(One Year)

#### Sales Assistant

Bentalls Department Store

#### Duties:

- Provided customer service and sales knowledge to both staff and customers
- Managed and replenished stock displays
- Handling of cash and bank cards at the register
- Trained and operated on the point-of-sale machine

## SKILLS

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### Programming Languages

- C/C++
- Java
- Web Technologies: PHP/XHTML/CSS/JavaScript
- SQL

**Designed** an **SQL Database** for several projects, including one group based assignment for Database, Analysis and Design.

### Networking

- Cisco Router and Switch configuration
- Network Design: Access-Lists, Routing Protocols, Virtual Lans
- Application Level programs: FTP, Telnet, HTTP, SMTP
- Remote and physical troubleshooting of networking media

### Operating Systems

- Windows NT 4.0, 98, 2000, XP, Vista, Linux, MAC

### Office Packages

- Word, PowerPoint, Excel, Access, FrontPage, Visio, Outlook, Publisher

**Studied Microsoft Access and FrontPage** in detail as part of a two year ongoing assessed project during A Levels.

### Communication

● High levels of both verbal and written communication skills have been **achieved and rewarded** through more than two years of **experience with customer service** and are constantly being **improved** throughout University with ongoing **assignments and presentations**.

### Teamwork

● **Demonstrated** the creation and **participation** in teams during University for varying scaled projects, with a **large focus on team spirit** and the ability to work in a friendly and effective manor. As a good team member, assets such as **reliability, time efficiency and contribution** have been held in high regards.

## INTERESTS

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- Anything Computer related-Networks, Online Gaming.
- Motorsports- Formula One, V8 Supercars, everything.
- Film and Music industries
- Socialising and Travelling

## REFEREE

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- **Kane**  
Title: Coles Sales and Duties Manager  
Phone Number: 97253122

- Further references are available upon request